



**CITY OF BLACK DIAMOND**  
**October 22, 2008 Workstudy Agenda**  
25510 Lawson St., Black Diamond, Washington

**7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL**

**1.) 2009 Budget – Public Works – Street – Water and Stormwater**

Ms. Miller

**ADJOURNMENT:**

# City of Black Diamond



# ***DRAFT***

## **2009 Budget**

## **Other Operating Funds**

**October 22, 2008**

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## BLACK DIAMOND BUDGET FACTS 2009

### Criminal Justice Fund

October 22, 2008

The Criminal Justice Fund was established to account for the financial resources to be used for programs relating to Criminal Justice activity. Financial resources primarily come from the State through RCW 82.14.330 that is based on per capita data and the crime rates. Monies are to be used for Criminal Justice activities through innovative law enforcement programs.

### Revenue

Criminal Justice revenue includes criminal justice tax money, state shared revenue (former Community Trade and Economic Development or CTED funds), criminal justice population revenue, revenue from the sale of seized property from non-drug felony cases and small grants. These monies are determined by the State each year.

<b>Criminal Justice - Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Revenue</b>					
Beginning Cash and Investments		\$47,055	\$17,000	\$20,000	\$3,000
Local Criminal Justice Funds	\$89,870	100,315	101,000	103,000	2,000
Criminal Justice Population	1,000	1,944	1,000	1,000	0
Special Programs	3,104	3,147	3,200	3,800	600
Grants and Donations	1,000	100	100	250	150
Confiscated and Forfeited		2,562	2,000	1,500	-500
Interest	1,950	3,527	1,118	1,000	-118
<b>Criminal Justice Operating Sources</b>	<b>\$96,924</b>	<b>\$158,650</b>	<b>\$125,418</b>	<b>\$130,550</b>	<b>\$5,132</b>

### Expenditures

The Criminal Justice Fund primarily supports one full time officer assigned to Criminal Justice. Additional funds are used for special training, the Police K9 (dog) program, our policy and procedure manual, training and some communication costs.

<b>Criminal Justice - Expenses</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Expenditures</b>					
Salaries and Benefits	\$58,053		\$78,105	\$102,223	\$24,118
Operating Supplies	500	\$580	1,750	1,000	-750
Investigations	6,500	3,263	1,773		-1,773
Communications	8,000	7,662	8,000	3,300	-4,700
Lodging, Meals, Mileage	500		500		-500
Training & Training Bldg Rent	5,000	8,186	5,000	9,434	4,434
K9 Program	1,500		1,000	3,507	2,507
Capital Outlay (includes vehicles)		65,172	21,340		-21,340
Lexipol			7,950	5,950	-2,000
Insurance				543	543
Ending Cash and Investments		73,787		4,593	
<b>Total Criminal Justice Uses</b>	<b>\$80,053</b>	<b>\$158,650</b>	<b>\$125,418</b>	<b>\$130,550</b>	<b>\$539</b>



## BLACK DIAMOND BUDGET FACTS 2009

### Street Department October 22, 2008

#### Overview

The Street Department is responsible for maintaining and upgrading public streets and sidewalks, street lighting, traffic control signs, signals and pavement markings to provide the public with a convenient and safe street system in Black Diamond.

#### Revenue

Revenue has been projected down slightly in 2009 due to high gasoline prices and consequential downward effect on miles driven. A decrease in interest collected on investments is also forecast for 2009. The funding reimbursement is less due to allocation of staff to the Stormwater utility.

<b>Street Department - Operating Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Operating Revenue</b>					
Street Gas Tax	\$101,921	\$98,981	\$104,318	\$101,424	-\$2,894
Licenses and Permits	8,500	6,875	8,500	4,000	-4,500
<b>Total Street Operating Revenue</b>	<b>\$110,421</b>	<b>\$105,856</b>	<b>\$112,818</b>	<b>\$105,424</b>	<b>-\$7,394</b>

<b>Street Department - Other Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Other Street Revenue</b>					
Interest	\$9,400	\$19,331	\$15,000	\$9,000	-\$6,000
Grants	37,550	37,550			
Funding Reimbursement			35,874	21,211	-14,663
Beginning Cash and Investments		544,968		450,000	450,000
<b>Subtotal Other Street Sources</b>	<b>46,950</b>	<b>601,849</b>	<b>50,874</b>	<b>480,211</b>	<b>429,337</b>
<b>Total Street Fund Sources</b>	<b>\$157,371</b>	<b>\$707,705</b>	<b>\$163,692</b>	<b>\$585,635</b>	<b>\$421,943</b>

## Street Department Operating Expenses

No increase in level of service is proposed. The Street Department accounts for about 15% of the Public Works staff costs. The distribution of uniforms, supplies, fuel and training and central service allocations were redistributed for a more equitable share of costs between the Street Department and utility funds.

<b>Street Department - Operating Expenses</b>					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Salary and Benefits	\$61,589	\$60,558	\$74,782	\$75,334	\$552
Uniforms and Office Supplies	750	433	750	300	-450
Operating Supplies	4,550	5,174	12,000	8,500	-3,500
Fuel	2,500	3,209	2,500	4,000	1,500
Street Lighting	27,000	23,769	24,500	24,500	0
Street Signs	1,000	1,100	1,000	2,000	1,000
Street Striping	4,500	3,252	4,500	4,500	0
Traffic Signal Maintenance	2,500	2,554	3,500	3,500	0
Repairs and Maintenance	5,750	3,431	3,500	4,500	1,000
Professional Services	17,777	3,922	8,500	6,880	-1,620
FEMA Reimb	19,505	19,505			0
Utilities	650	1,073	2,600	3,750	1,150
Miscellaneous, Training, Meals	500	295	2,000	1,700	-300
Insurance	1,300	2,257	1,600	2,654	1,054
Allocations				6,275	6,275
<b>Total Street Operating Expenses</b>	<b>\$149,871</b>	<b>\$130,532</b>	<b>\$141,732</b>	<b>\$148,393</b>	<b>\$6,661</b>

## Street Other Expenses

These funds are proposed to be transferred to the Equipment Reserve Fund and to street capital projects.

<b>Street Department - Other Expenses</b>					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>Other Expenses</b>					
Transfer to Capital Street Preser.				\$30,000	\$30,000
Transfer to Street Capital Res.	\$7,500	\$7,500	\$7,500	10,000	2,500
Transfer to TIB Grant	107,500		107,500		-107,500
Ending Cash and Investments		569,673		397,242	
<b>Subtotal Other Uses</b>	<b>115,000</b>	<b>577,173</b>	<b>115,000</b>	<b>437,242</b>	<b>-75,000</b>
<b>Total Street Fund Uses</b>	<b>\$264,871</b>	<b>\$707,705</b>	<b>\$256,732</b>	<b>\$585,635</b>	<b>-\$68,339</b>



## BLACK DIAMOND BUDGET FACTS 2009

### Water Department October 22, 2008

#### Overview

The Water Department provides clean, safe and reliable drinking water to the residents of Black Diamond. This Department is responsible to efficiently plan, design, construct and maintain the water system to ensure and provide a safe and dependable water supply for our water customers and for the Fire Department.

#### Operating Revenue

Monthly billing for the water utility is used to pay for the monitoring, testing, pumping, maintenance and replacement of the existing water system. Revenue has increased very little even with growth because of lower per household water consumption due to a wet and cool summer, and from old meters that are suspect of running slower with age. A rate increase will be considered by the City Council along with the budget.

<b>Water Department - Operating Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Operating Revenue</b>					
User Charges	\$343,200	\$348,749	\$351,600	\$346,000	-\$5,600
Rate Increase 15%				51,750	51,750
<b>Water Operating Revenue</b>	<b>\$343,200</b>	<b>\$348,749</b>	<b>\$351,600</b>	<b>\$397,750</b>	<b>\$46,150</b>

#### Other Revenue

New service fees and capital facility charges cover the cost of expanding the water system to meet the needs of new customers and are used for capacity projects. Because of the slow economy and the troubled housing market, meter installation charges and connection charges were estimated at a conservatively low level in 2009.

<b>Water Department - Other Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Other Revenue</b>					
YarrowBay PW Reimb-34,460			37,415	35,352	-2,063
Late Charges/name changes	11,950	10,062	8,000	9,500	1,500
Meters-Installations chg	22,500	20,750	1,000	200	-800
Investment Interest	22,500	29,426	8,000	1,100	-6,900
Connection Charges	163,250	200,209	12,000		-12,000
Transfer from Water Capital Fund			253,900		-253,900
<b>Subtotal Other Revenue</b>	<b>\$220,200</b>	<b>\$260,447</b>	<b>\$320,315</b>	<b>\$46,152</b>	<b>-\$274,163</b>
<b>Total Water Revenue</b>	<b>\$563,400</b>	<b>\$609,196</b>	<b>\$671,915</b>	<b>\$443,902</b>	<b>-\$228,013</b>

## Water Department Operating Expenses

Although some of the traditional staff allocation shifted over to the new Stormwater Fund there is an addition of general fund administration for a more equitable cost share of administrative support resulting in minimal change in salary expense. Insurance, supplies/fuel and training were reduced primarily because of establishing a set distribution of costs between the various public works funds. The cost allocation was increased to cover an equitable share of office and city hall costs. The utility tax increased to reflect the proposed water rate increase.

<b>Water Department - Operating Expenses</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Salary and Benefits-Direct	\$197,824	\$183,855	\$146,126	\$150,619	\$4,493
Supplies/fuel	24,850	29,845	5,750	4,800	-950
Caustic	10,000	6,731	10,000	8,800	-1,200
New Hook up meters	20,000	0	10,000	2,000	-8,000
Insurance	26,000	25,778	28,000	21,940	-6,060
Professional Services	5,000	13,352	5,000	5,052	52
Water Testing	3,000	3,119	3,000	3,300	300
Health Dept Permit				1,600	1,600
Repairs & Miscellaneous	20,283	6,091	8,750	1,750	-7,000
Travel, memberships, training	3,250	42	2,750	2,000	-750
Utilities	27,500	32,874	22,140	30,000	7,860
Legal Services				4,140	4,140
Audit	4,000	4,315		5,000	5,000
Cost Alloc	0	12,894	1,500	18,820	17,320
Taxes - City Utility	36,000	47,032	23,500	29,400	5,900
Taxes - State Utility			21,500	17,150	-4,350
<b>Total Water Operating Expenses</b>	<b>\$377,707</b>	<b>\$365,929</b>	<b>\$288,016</b>	<b>\$306,371</b>	<b>\$18,355</b>

## Water Department Other Expenses

The debt service was reallocated between water operating and the water capital fund. The Meter Replacement Program has been shifted to the capital fund.

<b>Water Department - Other Expenses</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Other Expenses</b>					
Transfer for Equipment-CIP	80,000	38,750	7,500		-7,500
Debt Services	250,851	250,851	254,197	118,369	-135,828
Debt Services-Pay off Rev Bond			32,000		-32,000
Meter Replacement Program			5,000		-5,000
Water Rights			20,000		-20,000
<b>Subtotal Other Expenditures</b>	<b>\$330,851</b>	<b>\$289,601</b>	<b>\$318,697</b>	<b>\$118,369</b>	<b>-\$200,328</b>
<b>Total Water Expenditures</b>	<b>\$708,558</b>	<b>\$655,530</b>	<b>\$606,713</b>	<b>\$424,740</b>	<b>-\$181,973</b>



## City of Black Diamond Water Fund Analysis

	HISTORY			WATER BUDGET		
	2007 Water Budget	2007 Water Actuals	2008 Water Budget	2009 Water Budget	2009 Water Capital Budget	2009 Total Water Budget
<b>REVENUE</b>						
User Charges	\$316,000	\$321,305	\$325,600	\$318,000		\$318,000
Surcharge @ 2.30 per customer rate Inc-15%	27,200	27,444	26,000	28,000		28,000
Addtl rate inc-Consumption				51,750		51,750
						0
<b>Operating Revenue</b>	<b>\$343,200</b>	<b>\$348,749</b>	<b>\$351,600</b>	<b>\$397,750</b>	<b>\$0</b>	<b>\$397,750</b>
<b>Other Revenues</b>						
YarrowBay PW Reimb			37,415	35,352		35,352
Late Charges/name changes	11,950	10,062	8,000	9,500		9,500
Meters-Installations chg	22,500	20,750	1,000			0
Investment Interest	22,500	29,426	8,000	2,000	15,000	17,000
Connection Charges	163,250	200,209	12,000		12,000	12,000
Transfer from Water Capital Fd			253,900			0
<b>Subtotal Other Rev</b>	<b>\$220,200</b>	<b>\$260,447</b>	<b>\$320,315</b>	<b>\$46,852</b>	<b>\$27,000</b>	<b>\$73,852</b>
<b>Total Revenue</b>	<b>\$563,400</b>	<b>\$609,196</b>	<b>\$671,915</b>	<b>\$444,602</b>	<b>\$27,000</b>	<b>\$471,602</b>
<b>Beginning C&amp;I Bal-unreserved</b>				100,000	250,000	350,000
<b>Beginning C&amp;I Bal-Reserved</b>					425,000	425,000
<b>Total Revenue Sources</b>	<b>\$563,400</b>	<b>\$609,196</b>	<b>\$671,915</b>	<b>\$544,602</b>	<b>\$702,000</b>	<b>\$1,246,602</b>
<b>EXPENSES</b>						
Salary and Benefits-Direct	197,824	183,855	145,899	150,619		150,619
Supplies/fuel	24,850	29,845	5,977	4,800		4,800
Caustic	10,000	6,731	10,000	8,800		8,800
New Hook up meters	20,000	0	10,000	2,000		2,000
Insurance	26,000	25,778	28,000	21,940		21,940
Professional Services	5,000	13,352	5,000	5,052		5,052
Water Testing	3,000	3,119	3,000	3,300		3,300
Health Dept Permit				1,600		1,600
Repairs & Miscellaneous	20,283	6,091	8,750	1,750		1,750
Travel, memberships, training	3,250	42	2,750	2,000		2,000
Utilities	27,500	32,874	22,140	30,000		30,000
Legal Svs				4,140		4,140
Audit	4,000	4,315		5,000		5,000
Cost Alloc	0	12,894	1,500	18,820		18,820
Taxes Utility	20,000	25,503	23,500	29,400		29,400
Taxes B&O	16,000	21,530	21,500	17,150		17,150
<b>Operating Costs</b>	<b>\$377,707</b>	<b>\$365,929</b>	<b>\$288,016</b>	<b>\$306,371</b>	<b>\$0</b>	<b>\$306,371</b>
<b>Other Expenses</b>						
Transfer for Equipment-CIP	80,000	38,750	7,500		10,000	10,000
Net Debt Services	250,851	250,851	254,983	118,369	125,000	243,369
Debt Services-Pay off Rev Bond			32,000			0
Meter Replacement program			5,000		70,000	70,000
Water Rights			20,000			0
<b>Subtotal Other Exp</b>	<b>\$330,851</b>	<b>\$289,601</b>	<b>\$319,483</b>	<b>\$118,369</b>	<b>\$205,000</b>	<b>\$323,369</b>
<b>Total expenditures</b>	<b>\$708,558</b>	<b>\$655,530</b>	<b>\$607,499</b>	<b>\$424,740</b>	<b>\$205,000</b>	<b>\$629,740</b>
<b>Reserved C&amp;I Balance</b>				75,050	250,000	325,050
<b>Unreserved C&amp;I Balance</b>				44,812	247,000	291,812
<b>Total Ending Cash &amp; Invest.</b>				<b>\$119,862</b>	<b>\$497,000</b>	<b>\$616,862</b>
<b>Total Uses</b>	<b>\$708,558</b>	<b>\$655,530</b>	<b>\$607,499</b>	<b>\$544,602</b>	<b>\$702,000</b>	<b>\$1,246,602</b>
<b>Net shortfall/surplus</b>	<b>-\$145,158</b>	<b>-\$46,334</b>	<b>\$64,416</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

2007 D/S 1,161,701 less Reimb. 910,850 = 250,851

2008 D/S 1,108,097 less Reimb 853,114 = 254,983

2009 D/S 1,048,922 less Reimb. 805,553= 243,369

2007 and 2008 does not include beginning and ending cash and investment balance



# BLACK DIAMOND BUDGET FACTS 2009

## Water Debt Analysis

October 22, 2008

### Water Debt Analysis

Issue Date	Issue Amount	Type	Purpose	Maturity Date	12/31/2008 debt owed	2009 Principal	2009 Interest	2009 Debt Svs	2009 Debt Responsibility			Total 2009 Budget
									Developer Reimb	Water Operating	Water Capt Res	
1995	200,000	PWTF	Wtr Repair	2015	74,550	10,651	3,728	14,379	0	14,379		14,379
2006	180,000	PWTF	Cor Contrl	2022	157,500	11,250	788	12,038	0	12,038		12,038
* 2005	3,407,063 2,040,757	PWTF	Tac 500mg Pump Fac, Res & lines	2024	4,727,817	295,500	23,639	319,139	102,659	91,480	125,000	319,139
	5,447,820											
** 2004	11,334,510	Tac Water	Tac Wtr 1	2013	2,813,650	562,730	140,636	703,366	703,366	0		703,366
<b>Totals</b>	<b>17,162,330</b>				<b>7,773,517</b>	<b>880,131</b>	<b>168,791</b>	<b>1,048,922</b>	<b>806,025</b>	<b>117,897</b>	<b>125,000</b>	<b>1,048,922</b>

\*Black Diamond holds a letter of credit from Palmer Coking for their balance owing of \$1,642,528 of PWTF Loan. Sixteen payments of \$102,659.

\*\*Black Diamond holds a letter of credit from BD Partners for the \$2,813,65 balance owing to Tacoma Water. Five Payments of Principal & Interest.

10/9/2008



# BLACK DIAMOND BUDGET FACTS 2009

## Wastewater Department October 22, 2008

### Overview

The Wastewater Department provides for the maintenance and replacement of the sewer collection system, customer billing and payment collection. Also this Department provides contract administration for Soos Creek Water and Sewer and King County for transmission and treatment of sewage from Black Diamond.

### Operating Revenue

The \$9,580 increase in revenue is due to a pass through of a King County Sewer rate from \$27.95 to \$31.90 per month and a Soos Creek rate increase of \$0.13 a month. There is no local rate increase proposed for sewer.

<b>Wastewater Department - Operating Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Operating Revenue</b>					
User Charges	\$540,000	\$554,752	\$589,360	\$598,940	\$9,580
Reim Hook up Charges	3,700	4,370	2,100		-2,100
<b>Wastewater Operating Revenue</b>	<b>\$543,700</b>	<b>\$559,122</b>	<b>\$591,460</b>	<b>\$598,940</b>	<b>\$9,580</b>

### Other Revenue

Connection Charges are now accounted for in the Wastewater Capital Fund. Investment interest is down due to anticipated lower interest rates on City investments next year.

<b>Wastewater Department - Other Revenue</b>					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
<b>Other Revenue</b>					
Yarrow Bay PW Reimbursement			\$74,830	\$35,352	-\$39,478
Investment Interest	43,000	64,366	16,000	3,600	-12,400
Connection Charges	16,000	52,000	12,600		-12,600
Metro Reimbursement		78,251			0
<b>Subtotal Other Rev</b>	<b>\$59,000</b>	<b>\$194,617</b>	<b>\$103,430</b>	<b>\$38,952</b>	<b>-\$64,478</b>
<b>Total Wastewater Revenue</b>	<b>\$602,700</b>	<b>\$753,739</b>	<b>\$694,890</b>	<b>\$637,892</b>	<b>-\$54,898</b>

## Wastewater Department Operating Expenses

Twenty five percent of the Public Works staff is allocated to the Wastewater Fund after this year's transfer of 25 percent of Public Works staff to the Stormwater Fund. An equitable share of administration and office support was also allocated to the Wastewater Fund which increased salary and benefit expenses. The allocation of uniforms, fuel, tools, insurance and training were reduced and redistributed fairly to the Water, Wastewater, Street and Stormwater Departments. The reduction in repairs and maintenance is due to the manhole sealing and infiltration and inflow reduction programs being shifted to the capital project fund.

<b>Wastewater Department - Operating Expenses</b>					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Salary and Benefits	\$117,879	\$83,982	\$137,169	\$150,617	\$13,448
Operating Supplies	3,250	538	3,250	2,300	-950
Safety Supplies and Uniforms	1,000	303	2,500	2,300	-200
Fuel	2,500	3,209	2,500	2,000	-500
Tools	1,500	1,120	2,000	1,000	-1,000
Insurance	8,000	8,837	8,900	9,397	497
Professional Services	23,500	9,155	6,000	2,000	-4,000
Repairs and Miscellaneous	7,000	2,334	43,140	6,000	-37,140
Travel, memberships, training	850	341	450	1,500	1,050
Utilities	5,600	4,040	3,400	3,600	200
Legal Services	29,536	26,898	20,000	4,140	-15,860
Audit	4,000	3,237		5,000	5,000
Cost Allocation		9,671	5,000	18,820	13,820
Taxes Utility	32,000	37,003	33,500	36,447	2,947
Taxes B&O and Excise	2,800	12,207	13,000	3,800	-9,200
<b>Subtotal City Operating Expenses</b>	<b>239,415</b>	<b>202,875</b>	<b>280,809</b>	<b>248,921</b>	<b>-31,888</b>
Metro	365,000	364,328	372,000	377,332	5,332
Soos Creek	48,000	42,750	45,672	41,926	-3,746
<b>Total Operating Expenditures</b>	<b>\$652,415</b>	<b>\$609,953</b>	<b>\$698,481</b>	<b>\$668,179</b>	<b>-\$30,302</b>

## Wastewater Department Other Expenses

The amount of \$18,000 in 2009 has been allocated for Capital improvements to the Wastewater Treatment Plant site and also for manhole rehabilitation work.

<b>Wastewater Department - Other Expenses</b>					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>Other Expenses</b>					
Trans to Capital Fund	\$816,000	\$800,000	\$7,500		-\$7,500
Trans to Capital for WWTP				\$15,000	15,000
Trans to Capital for Manhole Repl.				3,000	3,000
Trans to Equip. CIP	38,750	38,750			0
<b>Subtotal Other Expenditures</b>	<b>\$854,750</b>	<b>\$838,750</b>	<b>\$7,500</b>	<b>\$18,000</b>	<b>\$10,500</b>
<b>Total Wastewater Expenditures</b>	<b>\$1,507,165</b>	<b>\$1,448,703</b>	<b>\$705,981</b>	<b>\$686,179</b>	<b>-\$19,802</b>

**City of Black Diamond**  
**Wastewater Fund Analysis**

	HISTORY			WASTE WATER BUDGET		
	2007 Wastewater Budget	2007 Wastewater Actuals	2008 Wastewater Budget	2009 Wastewater Budget	2009 Wastewater Capital Budget	2009 Total Wastewater Budget
<b>REVENUE</b>						
User Charges	\$540,000	\$554,752	\$589,360			\$0
Metro				\$377,332		377,332
Soos Creek				41,926		41,926
City Share				179,682		179,682
Reimb Hook up Charges	3,700	4,370	2,100			0
<b>Operating Revenue</b>	<b>\$543,700</b>	<b>\$559,122</b>	<b>\$591,460</b>	<b>\$598,940</b>	<b>\$0</b>	<b>\$598,940</b>
<b>Other Revenues</b>						
YarrowBay PW Reimb-34,460			74,830	35,352		35,352
Investment Interest	43,000	64,366	16,000	3,600	15,000	18,600
Connection Charges	16,000	52,000	12,600		12,000	12,000
Transfer from Capital Fd						0
Metro Reimbursement		78,251				0
Stormwater Loan repayment					20,400	20,400
<b>Subtotal Other Revenue</b>	<b>\$59,000</b>	<b>\$194,617</b>	<b>\$103,430</b>	<b>\$38,952</b>	<b>\$47,400</b>	<b>\$86,352</b>
<b>Total Revenue</b>				<b>\$637,892</b>	<b>\$47,400</b>	<b>\$685,292</b>
Beginning C&I Bal-unreserved		926,727		180,000	1,000,000	1,180,000
Beginning C&I Bal-Reserved					300,000	300,000
Total Beginning C&I	<b>0</b>	<b>926,727</b>	<b>0</b>	<b>180,000</b>	<b>1,300,000</b>	<b>1,480,000</b>
<b>Total Revenue Sources</b>	<b>\$602,700</b>	<b>\$1,680,466</b>	<b>\$694,890</b>	<b>\$817,892</b>	<b>\$1,347,400</b>	<b>\$2,165,292</b>
<b>EXPENSES</b>						
Salary and Benefits	117,879	83,982	137,169	150,617		150,617
Supplies	3,250	538	3,250	2,300		2,300
Safety Supplies & Uniforms	1,000	303	2,500	2,300		2,300
Fuel	2,500	3,209	2,500	2,000		2,000
Tools	1,500	1,120	2,000	1,000		1,000
Insurance	8,000	8,837	8,900	9,397		9,397
Professional Services	23,500	9,155	6,000	2,000		2,000
Repairs & Mtc.	7,000	2,334	43,140	6,000		6,000
Travel, memberships, training, mis	850	341	450	1,500		1,500
Utilities	5,600	4,040	3,400	3,600		3,600
Legal Svs	29,536	26,898	20,000	4,140		4,140
Audit	4,000	3,237		5,000		5,000
Cost Alloc		9,671	5,000	18,820		18,820
Taxes Utility	32,000	37,003	33,500	36,447		36,447
Taxes B&O & Excise	2,800	12,207	13,000	3,800		3,800
<b>Subtotal Expenses</b>	<b>\$239,415</b>	<b>\$202,875</b>	<b>\$280,809</b>	<b>\$248,921</b>	<b>\$0</b>	<b>\$248,921</b>
Soos Creek	48,000	42,750	45,672	41,926		
Metro	365,000	364,328	372,000	377,332		
<b>Total Operating Expenses</b>	<b>\$652,415</b>	<b>\$609,953</b>	<b>\$698,481</b>	<b>\$668,179</b>	<b>\$0</b>	<b>\$248,921</b>
<b>Other Expenses</b>						
Transfer to Sewer Capital Fund	816,000	800,000	7,500			
Transfer for Equipment-CIP	38,750	38,750			10,000	10,000
Replace Sewer Lift Station					50,000	50,000
Preserve Wastewater Treatment Plant				15,000	15,000	30,000
Transfer out Manhole Rehab				3,000	7,000	10,000
Inf & Inflow Red					50,000	50,000
Sewer Comp Plan					80,000	80,000
<b>Subtotal Other Exp</b>	<b>\$854,750</b>	<b>\$838,750</b>	<b>\$7,500</b>	<b>\$18,000</b>	<b>\$212,000</b>	<b>\$230,000</b>
<b>Total Uses</b>				<b>\$686,179</b>	<b>\$212,000</b>	<b>\$478,921</b>
Reserved C&I Balance				62,102	300,000	362,102
Unreserved C&I Balance		229,663		69,611	835,400	905,011
Total Ending Cash & Invest.				<b>\$131,713</b>	<b>\$1,135,400</b>	<b>\$1,267,113</b>
<b>Total Uses</b>	<b>\$1,507,165</b>	<b>\$1,678,365</b>	<b>\$705,981</b>	<b>\$817,892</b>	<b>\$1,347,400</b>	<b>\$2,165,292</b>
<b>Net shortfall/surplus</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# BLACK DIAMOND BUDGET FACTS 2009

## Stormwater Department October 22, 2008

### Overview

The Stormwater Department protects the natural environment from the impacts of stormwater runoff by properly maintaining the City stormwater system and implementing the City's Stormwater Management Plan.

### Operating Revenue

Revenues are proposed to cover the cost of operating the Stormwater utility and these costs spread to all the citizens and commercial properties within the City. The details of the Stormwater rates will be presented in October and November for adoption this fall.

<b>Stormwater Department - Operating Revenue</b>					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>Operating Revenue</b>					
User Charges @12x1600				\$230,900	\$230,900
<b>Operating Revenue</b>	\$0	\$0	\$0	\$230,900	\$230,900

<b>Stormwater Department - Other Revenue</b>					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>Other Revenue</b>					
YarrowBay PW Reimbursement				35,352	35,352
Interest				200	200
<b>Subtotal Other Rev</b>	\$0	\$0	\$0	\$35,552	\$35,552
<b>Total Waste Water Revenue</b>	\$0	\$0	\$0	\$266,452	\$266,452

## Stormwater Department Operating Expenses

Twenty five percent of the staff expenses will now be covered by the Stormwater utility. The fuel, tools, professional services, training, and general service cost allocation were distributed equitably between the Public Works funds. The King County Water Quality expenditure is for monitoring and testing as required by the Department of Ecology for Lake Sawyer. Included in the expenditures a 6% utility tax is proposed which is the same as the water utility.

Stormwater Department - Operating Expenses					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Salary and Benefits			\$143,421	\$150,429	\$7,008
Operating Supplies				1,000	1,000
KC Water Quality				6,000	6,000
Fuel				2,000	2,000
Tools				500	500
Insurance				2,615	2,615
Professional Services			2,000	3,000	1,000
Repairs and Miscellaneous			1,050	2,000	950
Travel, memberships, training				1,500	1,500
Utilities				2,300	2,300
Legal Services				4,140	4,140
Audit				5,000	5,000
Cost Allocation				18,820	18,820
Taxes - City Utility				13,824	13,824
<b>Total Stormwater Operating Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,471</b>	<b>\$213,128</b>	<b>\$66,657</b>

## Stormwater Department Other Expenses

The amount of \$10,000 is for future capital projects. The debt repayment is to cover the loan to from the Wastewater Fund.

Stormwater Department - Other Expenses					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
<b>Other Expenses</b>					
Trans to Stormwater Capital Fund				10,000	10,000
Debt Payment to Wastewater Reserves				20,000	20,000
<b>Subtotal Other Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Total Stormwater Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,471</b>	<b>\$243,128</b>	<b>\$96,657</b>

**City of Black Diamond**  
**Stormwater Fund Analysis**

	HISTORY	STORMWATER BUDGET		
	2008 Stormwater Budget	2009 Stormwater Budget	2009 Stormwater Capital Budget	2009 Stormwater Total Budget
<b>REVENUE</b>				
User Charges		230,900		230,900
<b>Operating Revenue</b>	<b>\$0</b>	<b>\$230,900</b>	<b>\$0</b>	<b>\$230,900</b>
<b>Other Revenues</b>				
YarrowBay PW Reimb		35,352		35,352
Investment Interest		200		200
Storm Impact fees			20,000	20,000
Transfer from Capital Fd				0
<b>Subtotal Other Rev</b>		<b>\$35,552</b>	<b>\$20,000</b>	<b>\$55,552</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$266,452</b>	<b>\$20,000</b>	<b>\$286,452</b>
<b>Beginning C&amp;I Bal-unreserved</b>		30,000		
<b>Beginning C&amp;I Bal-Reserved</b>				
<b>Total Beginning C&amp;I</b>		<b>30,000</b>	<b>0</b>	<b>0</b>
<b>Total Revenue Sources</b>	<b>\$0</b>	<b>\$296,452</b>	<b>\$20,000</b>	<b>\$316,452</b>
<b>EXPENSES</b>				
Salary and Benefits		150,429		150,429
Supplies		1,000		1,000
Fuel		2,000		2,000
Tools		500		500
Insurance		2,615		2,615
Professional Services		2,000		2,000
Repairs & Mtc.		2,000		2,000
KC Wtr Qual-Lk Sawyer		6,000		6,000
Communications		2,000		2,000
Travel, memberships, training		1,500		1,500
Wa State Storm Permit		1,000		1,000
Utilities		300		300
Legal Services		4,140		4,140
Audit		5,000		5,000
Cost Alloc		18,820		18,820
Taxes - City Utility		13,824		13,824
<b>Total Operating Exp</b>		<b>\$213,128</b>	<b>\$0</b>	<b>\$213,128</b>
<b>Other Expenses</b>				
Transfer for Equipment-CIP		10,000		10,000
Transfer to Wastewtr Debt Repay		20,000		20,000
Study possible Storm Pond			20,000	20,000
<b>Subtotal Other Exp</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$20,000</b>	<b>\$50,000</b>
<b>Total Uses</b>		<b>\$243,128</b>	<b>\$20,000</b>	<b>\$263,128</b>
<b>Reserved C&amp;I Balance</b>		<b>53,282</b>	<b>0</b>	<b>53,282</b>
<b>Unreserved C&amp;I Balance</b>		<b>42</b>	<b>0</b>	<b>42</b>
<b>Total Ending Cash &amp; Invest.</b>	<b>\$0</b>	<b>\$53,324</b>	<b>\$0</b>	<b>\$53,324</b>
<b>Total Uses</b>		<b>\$296,452</b>	<b>\$20,000</b>	<b>\$316,452</b>
<b>Net shortfall/surplus</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





**BLACK DIAMOND BUDGET FACTS 2009**  
**General Government Capital Projects Fund 310**  
**October 22, 2008**

**General Government Capital Fund**

<b>FUND 310</b>	<b>REET 1 (Real Estate Excise Tax)</b>	<b>Grants and Other Funding</b>	<b>2009 Budget Total</b>
<b>Project Revenue</b>			
REET 1 1/4%	50,000		50,000
Investment Interest	13,872		13,872
PSE Energy Grant		5,000	5,000
KC Trail Grant		10,000	10,000
Boat Launch Grant		40,000	40,000
<b>Total Revenue</b>	<b>63,872</b>	<b>55,000</b>	<b>118,872</b>
Beginning Cash and Investments	924,792		924,792
<b>Total Sources</b>	<b>\$988,664</b>	<b>\$55,000</b>	<b>\$1,043,664</b>
<b>Expenses</b>			
Metal Building Upgrades	\$20,000		20,000
City Hall and Court Remodel	65,000	5,000	70,000
City Technology Upgrades	15,000		15,000
Police Technology Upgrades	56,000		56,000
Patrol Car Replacement Program	80,000		80,000
Police Firearms Equipment	30,000		30,000
Police Records System	49,000		49,000
Skate Park Improvements	5,000		5,000
Grant Matching Funds	50,000		50,000
Trail System Development	10,000	10,000	20,000
BMX Park Course	20,000		20,000
Park and Cemetery Mowers and Equipment	8,200		8,200
Lake Sawyer Boat Launch Improvements		40,000	40,000
<b>Total Expenses</b>	<b>\$408,200</b>	<b>\$55,000</b>	<b>\$463,200</b>
<b>Ending Cash and Investments</b>	<b>\$580,464</b>		<b>\$580,464</b>



**BLACK DIAMOND BUDGET FACTS 2009**  
**Street Capital Projects Fund 320**  
**October 22, 2008**

**Street Capital Projects Fund**

<b>FUND 320</b>	<b>REET 2 (Real Estate Excise Tax)</b>	<b>Grants and Other Funding</b>	<b>2009 Budget Total</b>
<b>Project Revenue</b>			
REET 2 1/4%	50,000		50,000
Investment Interest	16,344		16,344
Transfer in Street		30,000	30,000
RR Ave Water Main TIB		105,000	105,000
RR Ave Construction TIB		877,943	877,943
Morgan Street Sidewalk Grant CDBG		120,000	120,000
Auburn Black Diamond Overlay TIB Grant		100,000	100,000
<b>Total Revenue</b>	<b>66,344</b>	<b>1,232,943</b>	<b>1,299,287</b>
Beginning Cash and Investments	1,089,595		1,089,595
<b>Total Sources</b>	<b>\$1,155,939</b>	<b>\$1,232,943</b>	<b>\$2,388,882</b>
<b>Expenses</b>			
Street Maintenance - Chip, Seal and Patch		30,000	30,000
Railroad Avenue Reconstruction	522,057	982,943	1,505,000
Street Impact Fee Study	80,000		80,000
233rd Ave SE Repair	35,000		35,000
Lawson & Newcastle Intersection Repair	25,000		25,000
Morgan Street Sidewalk Extension Phase 2		120,000	120,000
Auburn Black Diamond Overlay		100,000	
<b>Total Expenses</b>	<b>\$662,057</b>	<b>\$1,232,943</b>	<b>\$1,795,000</b>
<b>Ending Cash and Investments</b>	<b>\$493,882</b>		<b>\$493,882</b>



**BLACK DIAMOND BUDGET FACTS 2009**  
**Utility Fund Capital Projects**  
**October 22, 2008**

Fund	Source of Funds						Total Project
	Operating	Capital Reserve	WSFFA	Deve or Conn	Grants	REET 2	
Project							
<b>Water</b>							
Transfer to Equip Reserve		10,000					10,000
Wtr-Railroad Avenue					105,000	200,000	305,000
Springs Trans Main rebuild Ph I			1,100,000				1,100,000
Springs Trans Main rebuild Ph II			150,000				150,000
Water Meter Replacement		70,000					70,000
<b>Total Water Funds</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$1,250,000</b>	<b>\$0</b>	<b>\$105,000</b>	<b>\$200,000</b>	<b>\$1,635,000</b>
<b>Waste Water</b>							
Transfer to Equip Reserve		10,000					10,000
Infiltration & Inflow		50,000					50,000
Preserve WWTP	15,000	15,000					30,000
Replace Lawson Lift Station		50,000					50,000
Sewer Comp Plan		80,000					80,000
Manhole Rehabilitation	3,000	7,000					10,000
W. BD Sewer Lift Station				200,000			200,000
<b>Total Waste Water Funds</b>	<b>\$18,000</b>	<b>\$212,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$430,000</b>
<b>Storm Water</b>							
Transfer to Equip Reserve	10,000						10,000
Explore Reigional Storm Pond-DT		20,000					20,000
<b>Total Storm Water Funds</b>	<b>\$10,000</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>



# CITY OF BLACK DIAMOND

## Proposed 2009 Budget Calendar for 2008

	Process	Internal Due Date	Workshops	City Council Meetings
1	Budget Call and instructions go out to all Departments	August 11		
2	Departments provide budget requests to City Administrator's office	August 26		
3	Finance prepares revenue sources and preliminary expenditures for salaries and benefits	August 26		
4	Estimates to be filed with the City Clerk	September 22		
5	CAO provides Council with current info on revenue from all sources as adopted in 2008 budget, and provides them with the Clerk's proposed preliminary budget setting forth the proposed General Fund Revenues.		September 24	
6	Finance provides Expenditure budgets for Oct. 1 Council Packet	September 25		
7	Mayor, Finance and Department heads review General Fund Expenditure budgets with Council		October 1	
8	City Clerk submits to CAO the proposed preliminary budget setting forth the complete financial program	October 2		
9	Council reviews Public Works budgets for Revenues And Expenditures for all Public Works budgets, including Street, Water, Sewer, drainage and all Associated funds. Also reviews overall Budget		October 22	
10	City Clerk publishes Notice of Public Hearing on 2009 Budget for two weeks out & filing of preliminary budget – once a week for two consecutive weeks	October 30		
11	City Council Workshop to review proposed 2009 Budget for Revenues and Expenditures for all funds, including projects from 2009 CIP		November 6	
12	Copies of Preliminary Budget made available to Public	November 20		
13	City Council holds public hearing on revenue sources and expenditures for the upcoming budget year including possible increases in property tax revenue.			November 20
14	Public Hearing on Property Tax			November 20
15	City Council Adopts Preliminary Property Tax Levy for 2009 Budget (possibly hold 2 <sup>nd</sup> in December as well due to delays in information from Washington State) - Must be done by Nov 30			November 20
16	City Council holds final public hearing on 2009 Budget			December 4
17	City Council adopts Final Property Tax Levy for 2009 Budget			December 4 or 18
18	City Council adopts Final 2009 Budget and transmits to the State Auditors Office			December 4 or 18